
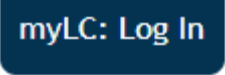


Registering on your own is easy!

The screenshot shows the Lee College myLC Student Center. At the top, there are navigation tabs: 'Student Center' (highlighted with a blue bar and an arrow pointing to it), 'Class Evaluations & Surveys', and 'Student Self Service'. Below these are sections for 'Academics', 'Finances', and 'Personal Information'. In the 'Academics' section, there is a search area with a dropdown menu and a 'search' button. A message box states: 'No classes in schedule this week. Use the "My Class Schedule" link to view your enrollment.' In the 'Finances' section, a message box states: 'You have no outstanding charges at this time.' In the 'Personal Information' section, there are links for 'Demographic Data', 'Emergency Contact', 'Names', and 'User Preferences'. A dropdown menu is visible at the bottom left of the 'Personal Information' section.

1. Go to www.lee.edu/logins 
2. Log into your myLC Campus account 
3. Once logged in, make sure you're on the **Student Center** tab
4. Click the **Enroll** tab on the left side of the screen
5. Select the **Term** you plan to take classes and click next
6. Leave the **Class Nbr** box BLANK, and make sure **Class Search** is selected
7. Click on the GREEN Search button

The screenshot shows the 'Add to Cart' and 'Find Classes' interface. At the top, there is a 'Fall 2015 Shopping Cart' header. Below it, a message box states: 'Your enrollment shopping cart is empty.' In the 'Add to Cart' section, there is a text input field for 'Enter Class Nbr' and a green 'enter' button. In the 'Find Classes' section, there are three radio buttons: 'Class Search' (selected), 'My Requirements', and 'My Planner'. At the bottom, there is a green 'search' button with an arrow pointing to it.

8. Type the Course Subject* into the **Subject** box
(e.g.: EDUC, HIST, BIOL, etc.)

9. Type the Course Number* into the **Course Number** box (e.g.: 1300, 1301, 2401, etc.)

**Unsure of the Course Subject / Course Number? Refer to the Lee College catalog available online at www.lee.edu/catalog.*

10. Click the **GREEN Search** button, then **OK** on the following screen

Adding Classes to your Shopping Cart

11. When you find the class you want click the green **Select** button on the right of the class row, then **Next** on the following screen. This adds the class to your **Shopping Cart**.
12. Repeat steps 6-13 to add any additional classes to your semester.
13. Once you have added all the classes to your Shopping Cart, click the **Finish Enrolling** button and continue to follow the screens until you are **Enrolled**.