

CAAC Minutes: 2010-02-16

Members Present: Paul Arrigo, Ken Booker, Stewart Edwards, Joseph Ganakos, Michael Gos, Karen Guthmiller, Susan Hamby, Tracie Hervey, Jimmy Lockett, Roberta McClure, Bob Slade, Donnetta Suchon, Dana Woods. Guests: Rosemary Coffman

Members Absent: Howard Bushart, Gary Gibson, Rod Hellyer, Jim Richardson

Meeting was called to order at 2:00 p.m.

1. Approval of Minutes:

- a. Minutes from November 17, 2009, meeting were approved as written.

2. Old Business

a. Joyce Jacobs – Changes to Math 210, 520 and 530

- i. The Developmental Education Division would like to add a credit hour to the Math 520/530 sequence making it Math 620 & 630. This addition of credit hours is in keeping with the added time in all our developmental classes a year ago. It will allow for better instruction and practice in building the math skills. A motion to accept was made by Dana Woods and seconded by Susan Hamby. Motion carried.

- b. Joyce Jacobs proposed replacing Math 210 with Math 305. A motion to accept was made by Susan Hamby and seconded by Karen Guthmiller. Discussion followed about the confusion of Math 305 being associated with a developmental math course. Joe Ganakos suggested the Math number to be determined at a later date. (Math 350 was assigned). No further discussion, motion carried.

- c. Joyce Jacobs presented a proposal for developmental students and probationary students to be required to take EDUC 1300 was tabled for further information on the question of adding a 3 hour credit requirement.

d. Suzanne Nordhaus – Changes in Game classes

- i. Shirley Dixon and Suzanne Nordhaus proposed adding the following classes to the Game Development Specialist AAS degree, the Game Designer certificate, and Game Specialist certificate: ARTV 1341, GAME 1336, GAME 2325, GAME 2344, GAME 2402, GAME 1394, GAME 2386, and GAME 2387. A motion to accept was made by Tracie Hervey and seconded by Dana Woods. Motion carried.

e. Michael Gos – Bylaws Revision

- i. Michael Gos presented for a second vote the CAAC bylaws revision. The vote was unanimous. Michael Gos discussed the changes in the name of divisions under Pt. #7. Michael Gos will draft the changes under Pt. #7 and present at next meeting.

3. New Business

a. Stewart Edwards – Change pre-requisites for social science course and creation of new class – GOVT 2107.

- i. Stewart Edwards proposed a change of pre-requisites for all social science to Engl 302 and Read 302. A motion to accept was made by Joe Ganakos and seconded by Tracie Hervey. Motion carried.
- ii. Stewart Edwards proposed the creation of a new class – GOVT 2107. The GOVT 2107 class would be taught as individualized or online. A motion to

accept was made by Paul Arrigo and seconded by Donnetta Suchon. After discussion, motion carried.

- b. DeDe Griffith – Program revisions to AAS Machine Shop Degree, AAS Millwright Degree and AAS in Computer Aided Drafting & Design Degree
 - i. DeDe Griffith proposed the following revisions to the Machine Shop and Millwright degrees.
 - i. Delete existing AAS in Machine Shop – Millwright Option-MW2.
 - ii. Delete Certificate of Completion in Machine Shop – Millwright Helper Option –MH1.
 - iii. Rename the AAS in Machine Shop to Industrial Systems Technician.
 - iv. New classes added to the degree: DFTG 1325, INMT 2303, INMT 1311, and INMT 1380.
 - v. Rename the existing Certification of Completion in Machine Shop-Machinist MC1 Option to Certificate of Completion to Industrial Systems Machinist – MC1
 - vi. Rename the existing Certificate of Completion in Machine Shop – Millwright MW1 Option to Certificate of Completion in Industrial Systems Millwright – MW1
 - vii. Move both certificates under the new Industrial Maintenance Technician Degree
 - ii. A motion to accept was made by Joe Ganakos and seconded by Dana Woods. Motion carried
 - iii. DeDe Griffith proposed the following revisions to the CADD Engineering Technology program.
 - i. Drafting electives below the degree plan has been eliminated and a Fields of Specialization has been added.
 - ii. Computer literacy requirement removed – with DFTG 1409 Basic CAD designated as a course to measure computer skills.
 - iii. POFT 1132 removed – modules added to ENTC 1191.
 - iv. POFT 2312 removed – written assignments added back to all introductory level courses.
 - v. Add new DFTG 1410 as a required course – replacing DFTG 2412.
 - vi. Add DFTG 2407 replacing DFTG 1458.
 - vii. Discontinue DFTG 2440, DFTG 2442, and DFTG 2467.
 - viii. Add new DFTG 1325 Blueprint Reading to the Drafting electives.
 - iv. A motion to accept was made by Joe Ganakos and seconded by Donnetta Suchon. Motion carried.
 - v. Marice Ivey – Course change in HIT program
Marice Ivey proposed POFT 2301 will replace POFI 2301. A motion to accept was made by Dana Woods and seconded by Roberta McClure. Motion carried.
 - vi. Angela Noack – Changes to Certificate of Completion in Cosmetology and Cosmetology High School (HS) Dual Credit
 - i. Angela Noack proposed the following changes to the Certificate of Completion in Cosmetology.
 - i. CSME 1254 replaces CSME 1248
 - ii. CSME 1255 replaces CSME 1244
 - iii. CSME 2410 replaces CSME 1551
 - iv. CSME 2441 replaces CSME 2245
 - v. CSME 2439 replaces CSME 2539

- ii. A motion to accept was made by Donnetta Suchon and seconded by Joe Ganakos. Motion carried.
 - iii. Angela Noack proposed a new Certificate of Completion in Cosmetology HS Dual Credit. This will allow a dual credit student to receive a certificate. The certificate will reflect TDLR curriculum requirements for HS students. The high school student will clock 1000 hours instead of the college student who must clock 1500 hours. A motion to accept was made by Donnetta Suchon and seconded by Karen Guthmiller. After discussion, motion carried.
 - vii. Tatyana Gilbert – Changes for AAS in Mechanical Engineering Technology Degree and Certificate.
 - i. Tatyana Gilbert proposed the following revisions to the AAS in Mechanical Engineering Technology.
 - i. Remove ENGT 2310 from the first semester of AAS MET and certificate.
 - ii. Remove BMGT 1307 from the second semester of AAS MET.
 - iii. Remove CETT 1302 from the third semester of AAS MET.
 - iv. Replace INTM 1371 with INMT 1311 in the third semester of AAS MET and the second semester of the certificate.
 - v. Replace ENTC 1343 with ARCE 2444 in the fourth semester of AAS MET.
 - vi. Move ENGT 2307 from the second to the 1st semester of the certificate.
 - ii. A motion to accept was made by Roberta McClure and seconded by Donnetta Suchon. After discussion, motion carried.
 - viii. Odus Shoemake – GIS Degree Changes
 - i. Odus Shoemake proposed the following changes to the AAS degree in Geographic Information Systems.
 - i. COSC 1301 will be replaced with ITSC 1309.
 - ii. SPCH 1315 will be replaced with SPCH 1321
 - iii. SOCI 2319 will be replaced by an elective to be selected from the courses in the Social/Behavioral Science other section of the Course Option of the Core Curricula.
 - ii. A motion to accept was made by Joe Ganakos and seconded by Dana Woods. After discussion, motion carried.
 - c. Donna Burroughs – changes to Process Piping Design Degree
 - i. Donna Burroughs proposed changing Physics to a Natural Science in the AAS Process Piping Design degree. A motion to accept was made by Joe Ganakos and seconded by Donnetta Suchon. Motion carried
 - ii. Donna Burroughs proposed a new Process Piping Design certificate. A motion to accept was made by Dana Woods and seconded by Donnetta Suchon. Motion carried.
- 4. Open Forum
 - a. Michael Gos announced that if Dr. Murphy needs to attend the CAAC meetings to let him know and he would attend the meeting.

Meeting adjourned at 3:25 p.m.

Respectfully submitted, Susan Keith, Secretary
 Approved by: Michael Gos, CAAC Chair