

# CAAC Minutes: 2019-09-17

## CAAC Minutes — Sept. 17, 2019

### Members Present:

Paul Allen; David Jaroszewski; Vicki Hart; Karen Guthmiller; Bill Gammel; Stewart Edwards; Veronique Tran; Charlotte Mueller; Paul Arrigo; Sarah Tidwell; Layton Childress; Joe Ganakos; Ingrid Wallace and Rod Hellyer.

### Members Not Present:

Howard Bushart; Doylean Sprauve; Andy Miller; Charles Thomas; Dylan Howell; Rosemary Coffman; and Onimi Wilcox.

1. Meeting called to Order at 2:06 p.m.
  - a. Approval of Minutes:
    - i. July 2019 Meeting  
Minutes approved as read. Passes unanimously.
2. Informational Items
  - a. VP of Instruction: Veronique Tran. Dr. Tran will be sending out an email with a Pathway update. It has been decided that we will have a mandatory First Year Experience course at 0-credit hours. This is for all first-year students starting Fall 2020. We will still have the EDUC 1200 (2 credit hour) course only for Dual Credit, Impact and Stewart Career because in order to offer it as dual credit it has to carry college credit. There will be a “First Year Experience” Committee who will help to develop curriculum for the 0-credit hour course. Valerie Holland will Chair the Committee. We are going to have two working groups “Enter the Path” that Scott Bennett is going to Chair and “Stay on the Path” that Victoria Marron is going Chair. Since the course will be mandatory, students will be able to use Financial Aid. There will no longer be an LSSS course.  
The target is to get everything to CAAC in November, but some teams may need more time. It may flow over to February. CAAC agreed to have a Consent Agenda which only needs deliberation.  
General Studies students must declare a major by 12 semester credit hours. Ray Whitlow is going to Chair a committee to look at Interdisciplinary Studies Associate of Arts.  
Dr. Combs shared an annualist of the program completions for the certificates and degrees. Dr. Tran will share it with the Division Chairs.  
Dr. Tran will send out a Call for CORE.
  - b. Deans: Onimi Wilcox, Layton Childress
    - i. Dean Childress has two Divisions that will be very effected. He suggested to have a long November meeting and knock it out instead of waiting until January/February. December 5, 2019 is a good day for the 2-hour meeting.  
Deadline for mapping is October 1, 2019.
    - ii. Exec. Dir – Enrollment Services: Scott Bennett
      - i. Nothing to share
    - iii. Exec. Dir. – Assessment & Accreditation: Dr. Brandon Combs

- i. Not Present
    - iv. Academic Integrity Taskforce: Paul Arrigo
      - i. Nothing to share
  - 3. Old Business
    - a. No old business
      - i. There are some things in the Curriculum Maintenance that need to be cleaned out. Joe Ganakos is working on getting it cleaned from the Division end. Jodi Rodriguez said that she was working with Roshele Friudenberg and that she will go in and withdraw them.
    - b. New Business
      - i. Laura Lane-Worley
        - i. Change/Update Courses Requisite: SOCW 2389 (1375)  
State mandated; Informational
      - ii. Francisca Castillo
        - i. Change/Update Courses Requisite: SPAN 2311 (1376)  
State mandated; Informational
  - 4. Open Forum

Note: ( ) indicates the number of the item in the Curriculum Maintenance System.