

# Safety and Security Committee Minutes: 2015-0601

## Safety and Security Committee Meeting

Lee College

June 1, 2015

PRESENT:

Steve Evans, John Conner, Mark Jaime, Karen Seratt, Harry Pang, John Elliott, Karen Guthmiller, Mike Spletter, Scott Bennett, Tom Sandoval.

ABSENT: Daniel Christie, Sam Ortellono, Rosetta Mourer, Leslie Gallagher, Delma Garcia

ADDITION: Marti Covington for next meeting

### STEVE EVANS REPORT

- Currently seeking new Security Captain
- Concealed carry passed; but we do not need to comply until 2017

### COMMITTEE REPORTS

- NA

### ITEMS OF ACTION

- Need education in PDD agenda about procedures and gun security.
- Execute Fire Drill once a semester; planned then unplanned once dates are suggested
- Amendment for Active Shooter Procedures from John Conner
- Karen Seratt to Reformat Emergency Procedures to add AED section
- Assignments were made for the Safety and Security Audit – Due August 15<sup>th</sup> 2015

### Section Assignments

- Karen Seratt and Leslie
- Captain Jackson; completed
- Steve
- Tommy
- Harry, Sam and John
- Mark and Daniel
- Scott, Delma, Steve
- Karen G., Rosetta, Mike
- Marti Covington
- Student Rep and Mark

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