

# Safety and Security Committee Minutes: 2016-0801

## Safety and Security Committee Meeting

### Notes – Lee College

August 1, 2016

#### INVITEES:

Steve Evans, Karen Seratt, Jr. Velez, Karen Guthmiller, Mark Jaime, Marti Covington, Harry Pang, John Elliott, Scott Bennett, Tom Sandoval,

#### ABSENT

Mike Spletter, Daniel Christie, Troy Oehler, Rosetta Mourer, Leslie Gallagher, Delma Garcia, Sam Ortellono

#### **STEVE EVANS REPORT/ *All items are still awaiting cabinet discussion.***

Follow-up: Fire Marshall Designations for each building have been made. Instructions and more information will be forth coming.

Follow-up: We need a process for evacuation for all buildings – This item will be taken to the cabinet for input. There needs to be a primary and secondary option. ***This item is still pending for cabinet review.***

#### ITEMS OF ACTION/QUESTIONS

1. Need to address the campus carry law that went into effect for universities.
2. Status of spiral emergency booklets –
  - a. Susan Smedley is currently working on final version of emergency flipchart.
  
1. TV1 has scheduled a fire drill that will occur within the first two weeks of -Awaiting TASB; Mark Jaime to get Chuck Kennedy's contact number.
2. Safety light is needed on the west end of Huddle.

#### **Semester Location Possible Week of Drill**

Fall 16 TV 1 & Science October 24-28

Spring 17 Rundell March 27-30

Fall 17 TV 8 & Science October 23-26

Spring 18 Bonner March 26-29

Fall 18 McNulty-Haddick October 22-25

Spring 19 Advance Technology Center March 25-28

Note: McNair Center needs to also have a schedule.

Note: Do we need Liberty to have a schedule?

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