Non-Faculty Classification Structure
FY 2024 - 2025

Classification	Position	Employment Type	FLSA	Salary Scale
A11	Custodian	Classified Staff	Non-Exempt	Classified Staff
A12	Office Assistant Switchboard Operator/Mailroom Attendant	Classified Staff	Non-Exempt	Classified Staff
A13	Facilities Maintenance Technician	Classified Staff	Non-Exempt	Classified Staff
B21	Accounting Clerk, Accounts Payable Administrative Office Assistant, Maintenance Cook/Cashier, Snack Bar Financial Aid Technician Fulfillment Specialist Library Technician I – Circulation Security Officer, Non-Commissioned Video Specialist, Security	Classified Staff	Non-Exempt	Classified Staff
	Painter Roofer	Classified Staff	Non-Exempt	Trade/Craftsman
B22	Administrative Specialist • Access Center/Captionist • Advising & Transfer Programs • Business Technology/Computer Technology • Dual Credit Program • EEC/Quality Services/Distance Education • English & Humanities • Educational Opportunity Center (EOC Grant) • Huntsville Center • Industrial & Construction Technologies • Industrial Studies • Kinesiology & Wellness • Learning Frameworks • Maintenance • Materials Warehouse • Math, Engineering, Physics & Computer Science/Biology, Environmental Science, Chemistry & Geology • Process Technology • Recruitment & Outreach Services • Reentry Services • Speech, Languages & Teacher Education • Social & Behavioral Sciences • SRAC & Student Engagement • Technical Studies • TRiO Student Support Services Grant • Veterans Center • Visual & Performing Arts • Workforce & Community Development Admissions & Progression Assistant, Healthcare Professions Cashier, Accounts Receivable Enrollment Services Analyst, Student Services Financial Aid Specialist I Human Resources Generalist Lab Assistant • Biology • Healthcare Professions • Open Computer Lab Library Technician II	Classified Staff	Non-Exempt	Classified Staff

	• Circulation Coordinator
	• Procurement Specialist/Administrative Specialist
	Operations Specialist
	    • Industrial & Construction Technologies
	    • Performing Arts Center
	    • Workforce & Community Development
	Records Data Processor, Admissions & Records
	Registration Clerk, Workforce & Community Development
	Security Officer, Commissioned
	Shipping & Receiving Clerk I
	Student Service Technician, EOC Grant
	Testing Assistant
	Transcript Evaluator, Admissions & Records			

	Help Desk Technician	Classified Staff	Non-Exempt	Information Technology

B23	Financial Aid Specialist II
	Payroll Specialist
	Performing Arts Production Specialist
	Purchasing Clerk
	Senior Administrative Specialist
	    • Academic Affairs
	    • College Advancement
	    • Finance & Administration
	    • Healthcare Professions
	    • Information Technology
	    • Instruction/Honors
	    • Student Services
	    • Student Success & Belonging
	Shipping & Receiving Clerk II
		Classified Staff	Non-Exempt	Classified Staff

	Carpenter	Classified Staff	Non-Exempt	Trade/Craftsman
	Desktop Support Technician Help Desk Lead Instructional Media Specialist Telecommunications Technician	Classified Staff	Non-Exempt	Information Technology
B24	Auto Mechanic HVAC Technician Journeyman Electrician Locksmith Plumber/General Maintenance	Classified Staff	Non-Exempt	Trade/Craftsman
B31	Senior Administrative Secretary, Provost/Academic & Student Affairs	Classified Staff	Non-Exempt	Classified Staff

C41	Assistant Manager, Payroll
	Buyer
	Coordinator
	    • Admissions & Progression, Healthcare Professions
	    • Benefits & Leave, Human Resources
	    • Community Engagement, Marketing & Public Affairs
	    • Student Engagement
	    • Student Resources
	    • Talent Acquisition, Human Resources
	    • Wellness Center
	Data Analyst
	Graphic Designer
	Information Service Specialist
	Manager, Instructional Materials
	Multimedia Specialist, Marketing & Public Affairs
	Recruitment & Outreach Specialist
	Technical Career Navigator
		Administrative	Exempt	Administrative

	Manager • Instructional Media, Information Technology	Administrative	Exempt	Information Technology

	• Service Desk, Information Technology			
C42	Accountant • Accounts Receivable • Grant Accounting • Student Refunds Advisor • Academic Advisor, Advising & Counseling Center • Academic Advisor, Early College High School (ECHS) • Dual Credit • Huntsville Center • Shared Dual Credit • Student Support Services TRIO Grant • Technical Advisor, Advising & Counseling Center • Technical Advisor, Perkins Grant Coordinator, • Board Relations, Strategic Initiatives • Institutional Effectiveness • Strategic Initiatives & Administrative Services, Strategic Initiatives Educational Specialist, EOC Grant Program Manager, Small Business Development Center Grant Reentry Specialist, Huntsville Center Success & Completion Coach, Industrial & Construction Technologies	Administrative	Exempt	Administrative
C43	Assistant Director, Financial Aid Assistant Registrar Coordinator • Clinical Coordinator, Nursing • Services Coordinator, Liberty Center • Shared College Coordinator, College & School Partnerships • Testing Center • Title IX • Transfer Services • Veterans Center Director, Performing Arts Center Instructional Designer Manager • Digital Marketing • Emergency & Safety Operations • Foundation Operations • Grants/Debate Coach • Learning Support Services • Media Relations • Presidential Affairs & Executive Operations • Shipping & Receiving/Surplus Property Mental Health Therapist Program Manager • Continuing Education & Senior Programs, Workforce & Community Development • Healthcare, Healthcare Professions • Industrial, Industrial & Construction Technologies • Kids at College, Workforce & Community Development • Work-Based Learning, Industrial & Construction Technologies Security Chief	Administrative	Exempt	Administrative
	Database Administrator Learning Management System Administration Learning Systems Specialist Network Support Specialist	Administrative	Exempt	Information Technology

	Programmer/Analyst Technology Manager, Huntsville Center			
C51	Grant Manager • CCAMPIS Grant • Director, Small Business Development Center Grant • EOC Grant, Project Director • Perkins Grant, Project Director • SAMHSA Grant/Suicide Prevention Coordinator • Student Support Services TRIO Grant, Project Director Manager • Creative Services, Marketing & Public Affairs • Grant Accounting • Human Resources • Payroll • Student Engagement & First Year Experience • Student Resource & Advocacy Center Program Manager, Liberty Education Center	Administrative	Exempt	Administrative
	Manager • Enterprise Application & Database Administrator • Network Operations Manager • Programmer/Analysts • Website	Administrative	Exempt	Information Technology
D61	Assistant Director • Advising & Transfer Programs • Dual Credit • Purchasing	Administrative	Exempt	Administrative
D62	Assistant Controller Director • Advancement & Donor Relations • Advising & Transfer Programs • Advising & Counseling, Huntsville Center • Auxiliary Services • Cross Credit Healthcare • Dual Credit • Financial Aid • Grant Management • Guided Pathways & Quality Service • Library • Marketing & Public Affairs • Nursing • Payroll • Physical Plant • Purchasing • Recruitment & Outreach • Reentry Services • Student Employment & Career Services • Work-Based Learning Registrar	Administrative	Exempt	Administrative
E81	Controller Executive Director • Administrative Support Services • Campus Engagement & Belonging • Facilities • Human Resources • Industrial & Construction Technology • Marketing & Public Affairs • Planning, Institutional Effectiveness & Research • School & College Partnerships • Student Success & Wellbeing	Administrative	Exempt	Administrative

	• Workforce & Community Development Internal Auditor			
E91	Associate Vice President • Academic Affairs • Healthcare Professions • Huntsville Center • Student Engagement & Basic Needs • Student Services • Transfer & Educational Partnerships Chief Advancement Officer/Executive Director, Foundation Chief Information Officer	Administrative	Exempt	Administrative
E92	Provost/Vice President, Academic & Student Affairs Vice President • Finance & Administration • Strategic Initiatives/Chief of Staff	Administrative	Exempt	Administrative

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