

Student Success and Advising Center

Hours

- Mon.-Tue.: 7:30 a.m.-7:30 p.m.
- Wed.-Thu.: 7:30 a.m.-5:15 p.m.
- Fri.: 7:30 a.m.-12:30 p.m.

The Student Success & Advising Center (SSAC) is located in Rundell Hall, room 100. Computers and small conference tables are available to students, offering a casual place to study. The SSAC also assists with:

[myLC Campus](#)

- Class Registration (once you know which classes to search for)
- Refund Method Selection (BankMobile)
- View Academic Records
- Etc.

Access to Applications for:

- [Admission to the College](#) (it all starts here)
- [Financial Aid](#) (maybe there is assistance available to you)
- [Lee College Foundation Scholarships](#) (you never know until you apply)

Other Useful Links

- [PreAssessment Activity \(PAA\)](#)
- [Testing Appointments through Register Blast](#)
- [Campus Logic to Complete Financial Aid Processes](#)

Student ID Cards

Student ID cards are produced in the SSAC during normal operating hours. ID cards are not made the first three days of class each semester. Once you have registered for a credit class it will take about two days for your profile to appear in the ID card system. The application for admission does not create your ID card profile, registering for a class triggers that process. Bring some form of photo ID (driver license, state issued ID card, etc.) and know your Lee College ID number and we will take your picture and produce your ID card.

Printing

It costs \$.05 per page to print in the SSAC. We use the same printing system as the Erma Wood Carlson Library in the ATC. So, if you have added money to your printing account in the library, you can use that money to print in the SSAC and vice versa. There are some items we print at no charge, like class schedules or unofficial transcripts. You can add money to your printing account in person or through this website: <https://print.lee.edu/myprintcenter/>. There is a \$5 minimum if you add funds online.

Note: Ask us about the places on campus where you can print limited amounts at no cost!

If you have advising questions, call 281-425-6384.

For general information or help, call 832-556-4578.

Note: *Online registration cannot be done over the phone. Please visit Rundell Hall 100 for assistance enrolling in classes.*

■

[Live Chat](#)

[FIND A CAREER](#)

[My Next Move](#)

[Facebook Live Virtual Information Sessions](#)